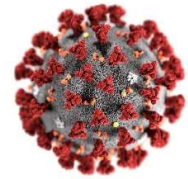




BMC CHURCH REOPENING COVID PROTOCOL PLAN



WHAT YOU NEED TO KNOW

Welcome back to physical CHURCH, were glad you're thinking of joining us in person. Here is our plan for reopening on 1 November. Please take note of the process as laid out below.

A BMC Covid 19 team will be on duty each Sunday to assess, evaluate, and monitor all processes to ensure that everyone complies with the following protocol.

SERVICES

Services will be maximum 1 hour each

- English Service will be at **9am**
- Vernacular Service will be at **11am**

Refreshments: There will be no Tea/Coffee Served afterwards (*Attendees will be encouraged to exit quickly and not congregate after the service*)



Always wear a mask while on the church property (*No mask and you will gently be asked to leave the premises for everyone's safety*)

Communion: Should communion be included in the service, please note that sealed pre-packaged communion elements will be used.

BOOKING YOUR PLACE

A maximum of 250 people will be allowed on the property per service, including the minister, music team, choir, staff and volunteers.

An online Pre-Booking System will therefore be used for you to book your place. A link will be sent out (*Via Email & the BMC whatsapp group*) on Tuesday and will be closed on Thursday each week, for bookings for that Sunday. You will get email confirmation of your booking.

NB: For those unable to use the online pre-booking system, a small number of seats will be available at the church entrance (*Please come at least 30mins prior to the service to register and get a spot*)

CHILDREN

Children's Church: There will be NO physical Children's Church until further notice, but the online children's services will continue. (www.bmc.org.za/videos)

Children attending the physical gathering with their parents MUST remain with their parents AT ALL TIMES and will not be permitted to move around the sanctuary, chapel or property before, during or after the service. Please note that the Parents Chapel will be closed.

ELDERLY/HIGH RISK

Congregants who are 60 years or older and/or have pre-existing conditions are encouraged to continue to watch and/or listen to services from the comfort of their own homes.

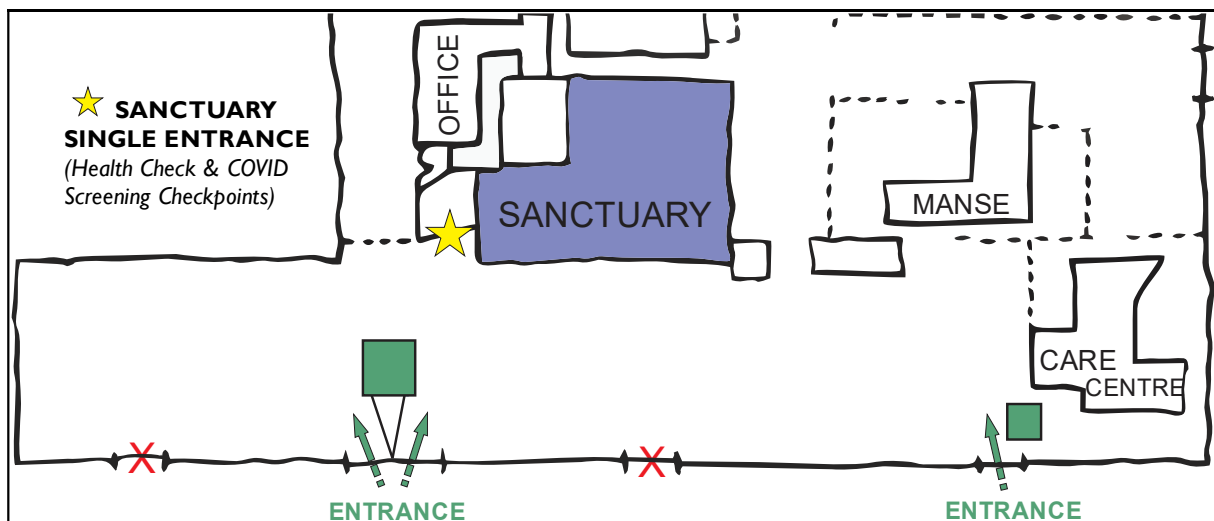
A monthly communion service will be held during the week for the elderly or high risk and will be limited to 30mins max with smaller numbers and extra health protocols in place.

GATE ENTRY/EXIT

There will be **three** gate entrances used, where you will be ticked off the register for the day, providing you have pre-booked. Or you can get a seat card (*limited number*) if you have not pre-booked.

The Main Gate (Guard House) will be used BOTH ways, and the bottom gate by the Care Centre. These 3 entrances will be used as exits after the service to enable quick exit from the parking.

There will only be **one** entrance into the sanctuary (via the foyer) where the screening points will be.



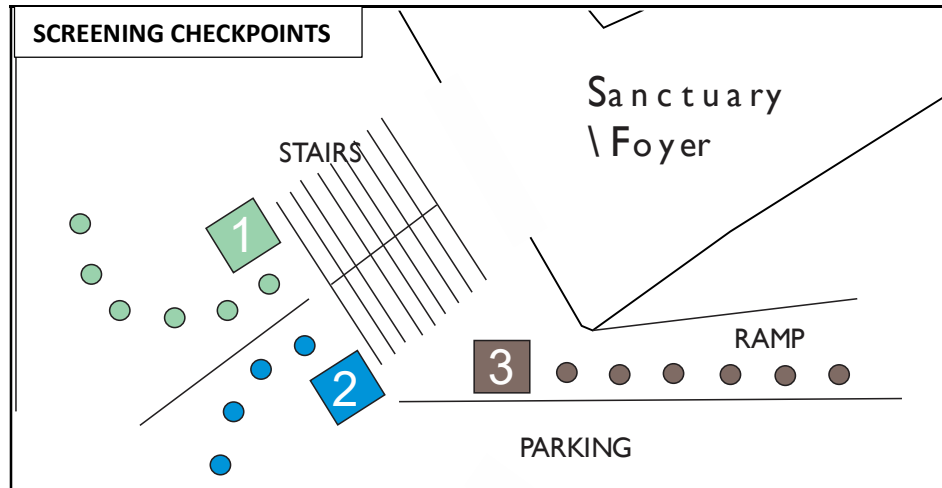
COVID SCREENING POINTS

Once you have parked and made your way towards the sanctuary (**make sure you are wearing your mask**), there will be **three** registration tables to facilitate your health check and covid screening before entry into the foyer.

- Stand on the floor/ground markings whilst waiting to be processed, 1.5 metres apart
- Complete the attendance and health check register, using your own personal pens (*or you can download and print the health check and bring it with you*). A congregant with symptoms will not be allowed to proceed into the gathering.
- Your temperature will be measured, using the hand-held thermometer. (*If the temperature is 37.6 degrees Celsius or more, you will not be allowed entry and will be advised to go consult with their healthcare practitioner*)
 - NB: Attendees must commit to inform the compliance team immediately, should they experience any of the health symptoms referred to in the checklist while at the place of worship.

- Coloured stickers will then be issued to attendees, to ensure that there are only 250 persons within the place of worship at a time. *(Please keep these visible on your arm or shoulder during the service)*

Please arrive in time, well before the start of the service, to accommodate the registration and screening process.



ENTRANCE TO SANCTUARY

- Immediately upon entering, please sanitise your hands, using the hands-free sanitiser stand.
- A covid compliant Door Steward will then direct you into the venue and usher you to a seat *(Chairs have been removed and only 250 chairs remain in the sanctuary at 1.5m apart)*.
- No paper bulletin will be available, but notices will be on the screens, *(All announcements and notices will be in the Thursday weekly InTouch Newsletter)*
- Please refrain from hugs, shaking hands and touching faces throughout the service/gathering.
- **The wearing of masks is mandatory throughout the service.**
- Please maintain the 1.5 metre social distance during and on exit after the service.
- Please sanitise your hands again on exit from the sanctuary
- Congregants are not allowed to socialise on Church grounds/parking lot *(before and after the service/gathering)*. Please leave the Church property immediately after the service.

CLEANING OF VENUE

Please note that the sanctuary, chairs, tables, bathrooms and all commonly touched surfaces etc will all be cleaned and sanitized before and between services, please exit quickly after the service to allow our team to clean in between services.

NOTES FOR VOLUNTEERS

As volunteers on the day count to the total number of people in the venue, volunteers are encouraged to login and book their place first on the system to ensure their spot to serve for the coming Sunday.

Money/Gifts:

Volunteers who will be counting money or taking care of gifts must sanitise hands before and after counting the money or taking care of gifts. Disposable, non-sterile gloves should be worn during

the handling of the money or gifts. Gloves must be removed and discarded safely, immediately after handling the money or gifts. Gloves should not be worn throughout the service but only for specific tasks.

Music Team:

Microphones and surfaces (e.g. pulpit surface) should be sanitised before they can be used by another attendee and must be cleaned with an alcohol sanitiser before and after each service. If there are multiple services per day, then this process must take place after each service using industrial wipes (single use only) and 70% alcohol sanitiser.

QUESTIONS

Any questions or queries please direct them to the following:

BMC Hospitality

Abongile Vitsha – (Covid Officer) 011 463-2333 hospitality@bmc.org.za

BMC Communications

Kerry Wetton (Communications Manager) 011 463-2333 info@bmc.org.za

**Revised 13 October 2020*